

STATE TECHNICAL COLLEGE of MISSOURI

CHANGE OF MAJOR FORM

Instructions:

- The student completes Section I and obtains the new Education Plan from EagleOnline on our website.
- The Admissions Office staff completes Section II.
- The current Department Chair completes the left side of Section III.
- The new Department Chair completes the right side of Section III and completes a new Education Plan with the student.
- The new Department Chair keeps a copy of the education plan for the advising file and gives a copy to the student.
- The student returns this completed form and the new Education Plan to the Academic Records Office in the Information Technology Center for processing.

CECTION I COUDENIO

SECTION I: STUDENT	
Student's Name:	ID:
Current Major(s):	
New Major(s):	
Anticipated Graduation Date(s):	
Reason for Changing Majors:	
Initiated by Student In	nitiated by DepartmentOther
Explanation:	
Student's Signature	Date
SECTION II: ADMISSIONS OFFICE	
Does this student meet the New Major's entrance requirements?	
Effective Date of New Major:	
Admissions Office Staff Signature	Date
SECTION III: DEPARTMENT CHAIRS	
Current Department Chair	New Department Chair
I have forwarded the student's advisement file to the	I have completed a new Education Plan for the
new department.	student. Will this student use a first year spot?
	Yes or No
Signature Date	Signature Date

Copies: Admissions Business Office Career Services Financial Aid Testing Center